**DELHI DEVELOPMENT AUTHORITY**

**OFFICE OF THE COMMISSIONER (PERSONNEL)**

**E-1, VIKAS SADAN, NEW DELHI**

**F1(8)/08/SWS /DDA/258 Dated: 04.08.2017**

**Sub: Participation in Independence Day Function to be held on 15.08.2017 at Vikas Sadan.**

A notice has already been circulated vide this office letter of even No.238 dated 24.07.2017 regarding celebration of Independence Day Function to be held on **15.08.2017** at Vikas Sadan. Hon’ble Vice Chairman will be the Chief Guest at this occasion.

It is mandatory that all officers and staff of DDA shall attend the above function and for that purpose they shall assemble at D Block, Vikas Sadan at **9.10 AM sharp on 15.08.2017.**

All HOD’s may kindly direct all officers and staff under their control to mandatorily attend the above function as per the schedule.

**-Sd-**

(Rajiv Gandhi)

COMMISSIONER (PERSONNEL)

**All HODs DDA**

Copy to:

1. OSD to VC.
2. PS to FM
3. PS to EM
4. PS to CVO
5. PS to PC (Coordination)
6. PS to PC (Housing, PMAY, CWG & System)
7. PS to PC (Personnel, Hort. & Land Scape)

**DELHI DEVELOPMENT AUTHORITY**

**WELFARE SECTION**

No. F1(8)08/SWS/DDA/**238** Dated: **24.07.2017**

**C I R C U L A R**

On the occasion of 70th Anniversary of India’s Independence Day, Hon’ble Vice-Chairman, DDA will hoist the National Flag **on 15th August, 2017 at 9.30 A.M.** at ‘A’ Block, Vikas Sadan, INA, New Delhi.

All are requested to reach the venue at **9.10 A.M.** and grace the occasion as per programme given below:-

**9.20 A.M.** Assembling

**9.27 A.M.** Arrival of Vice-Chairman

**9.30 A.M.**  National Flag hoisting followed by National Anthem

**9.32 A.M.** Speech by Vice-Chairman.

(Kusum Suri)

Dy. Director (IR&SW)

Copy forwarded to:

* 1. OSD to VC, DDA for kind information of Hon’ble Vice Chairman, DDA.
  2. Dy. Director VC Office, DDA.
  3. P.S. to FM, DDA for kind information of F.M.
  4. P.S. to E.M. DDA for kind information of EM.
  5. Chief Vigilance Officer, DDA.
  6. P.S. to Pr. Commissioner (Coordination), DDA.
  7. P.S. to Pr. Commissioner (Housing, PMAY, CWG & System), DDA.
  8. P.S. to Pr. Commissioner (Personnel, Hort. & Land Scape), DDA.
  9. All Chief Engineers, DDA.
  10. All Commissioners, DDA.
  11. P.S. to Commr.-cum-Secretary, DDA.
  12. Chief Accounts Officer, DDA.
  13. Chief Legal Advisor, DDA.
  14. Chief Architect, DDA.
  15. Finance Advisor (Housing), DDA.
  16. All Directors/Superintending Engineers, DDA.
  17. All Dy. Directors/Ex. Engineers, DDA through WOs/WIs.
  18. Notice Boards, Vikas Sadan/Vikas Minar

**-Sd-**

Dy. Director (IR&SW)